

Front

# A4 Square

Without Window

Flat size:

**220 x 220mm**

Printable area:

**220 x 210 mm**

**Remember to delete or  
hide this layer**

T: 01702 460047



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### **Bleed Area**

Anything here will be trimmed off, but remember to extend any colouring or images into this 2mm bleed area to avoid white lines appearing during the print finishing stages.

### **Trim**

Your job will be cut on the solid black line, any images or text placed in the grey area may be trimmed off incorrectly.

### **Safe Area**

Keep all your information inside the white area. Remember to use high resolution images (300dpi) for the best results.

### **Fold Area**

This indicates the envelope flap.

**Remember to delete or  
hide this layer**